



## **Holy Fire 2026 Group Leader Guide**

### **General Information**

#### **What is Holy Fire?**

At Holy Fire, middle school students in grades 6-8 are invited and challenged to embrace their baptismal call and the powerful, relevant gospel of Jesus. Through talks by dynamic speakers, witness by peers, inspirational praise and worship, and rich experiences of the Sacraments, Holy Fire helps young people feel seen, welcomed, and invited into a life changing commitment to Christ.

*This Year's MC:* Stael Dantes

*This Year's Keynote Speakers:* Noelle Garcia, Brian Greenfield

*Special Guest:* Giancarlo Bernini

*Music:* Thomas Muglia

#### **When and Where is Holy Fire?**

Holy Fire will take place at the Pike Performing Arts Center in Indianapolis from 9AM to 5:30PM on February 28, 2026. The street address is 6701 Zionsville Rd, Indianapolis, IN, 46268.

#### *Tentative Schedule*

- 8:30 AM - Doors open (for registration)

Last Edited 12/15/25

- 9:30 AM - Holy Fire Programming Begins
- 11:40 AM - Lunch (approximate time)
- 12:30 PM - Welcome Back; Programming Continues
- 1:35 PM - Cookie Break (or other sweet treat)
- 1:50 PM - Programming Continues
- 3:45 PM - Stretch Break / Prepare for Mass
- 4:00 PM - Closing Liturgy
- 5:30 PM - End of Day and Departures

## **Who Can Attend Holy Fire?**

### *Faith Mentors (Chaperones)*

Adults will serve as chaperones for the event. Each group must have at least two adults for the first 16 teens, and one adult for each additional eight. It is helpful to have a mix of men and women.

### *Adult Expectations*

All adults (over the age of 18 and out of high school) must have completed a criminal background check and the archdiocesan safe environment training (Safe Parish) or training in their local diocese. All groups attending Holy Fire must be 100% in compliance. For Archdiocese of Indianapolis groups, our team will check each adult on your roster to ensure that these requirements are met. For groups outside the Archdiocese, Group Leaders must submit a completed Safe Environment compliance waiver. Adults that are unwilling to submit a background check request or complete the Safe Parish training (which is available online) or other local diocesan training are not able to attend Holy Fire.

All adults will be expected to abide by the "Adult Code of Conduct" of the Archdiocese.

### *Youth Expectations*

A teen should never be on his or her own. Once the event begins, youth are expected to participate with their parish groups. They are not to wander around the area unsupervised.

## **Code of Conduct**

The [Code of Conduct](#) and the [Safe Environment Guidelines](#) by the Archdiocese of Indianapolis should be reviewed with every participant (Youth and Adult Chaperone).

All participants are to abide by the codes of conduct or parents/guardians will be contacted and the participant will be sent home at his/her own expense. The Code of Conduct and Safe Environment Guidelines are available in Spanish.

### **ArchIndy Holy Fire Ticket Package**

- **Early Bird Pricing - \$54.50 (available until Jan 12, 2026 - 11:59 p.m.)**
- Regular price - \$64.50 (beginning Jan 13, 2026)
- **Early Bird Pricing with Lunch - \$64.50 (available until Jan 12, 2026 - 11:59 p.m.)**
- Regular price with Lunch - \$74.50 (beginning Jan 13, 2026)
- Be sure to select the applicable ticket category.
- All ticket purchases are Non-Refundable.

### **Food Options**

Pre-purchasing lunch guarantees your group will have a meal onsite. Group leaders will receive a lunch selection form via email closer to the event. Participants with significant food allergies should plan to bring their own meal.

- Lunch add-ons are priced at \$10 per person.
- Group leaders who purchase lunches will receive a lunch order form for their group to designate lunch options for their group. They must fill out the order form by February 11

**\*Note:** Groups and Participants can bring their own lunches. Participants with significant food allergies should bring their own lunch. A snack will be provided during afternoon programming and is included with each participant's ticket price.

### **Transportation and Parking**

Parking is available on-site at Pike Performing Arts Center.

### **Deadlines**

<b>Deadline</b>	<b>Action Items</b>
January 12	<ul style="list-style-type: none"><li>• Last Day for Early Bird Pricing</li></ul>
February 8	<ul style="list-style-type: none"><li>• Last Day to Purchase General Admission Tickets</li></ul>
February 11	<ul style="list-style-type: none"><li>• Lunch Order Form Deadline</li></ul>

February 13	<ul style="list-style-type: none"> <li>• Final Deadline for Individual Registration on Permission Click for Each Participant</li> <li>• Final Deadline to Submit Safe Environment Forms</li> </ul>
February 28	<ul style="list-style-type: none"> <li>• Holy Fire</li> </ul>

**\*\*Disclaimer:** Please note that items in this packet are subject to change as needed. Holy Fire is an event that is continually being planned and modified up until February and can cause unexpected changes that may require our Archdiocesan group to pivot or modify our current plans.

## **Payment & Registration Instructions**

### **Registration Deadlines:**

- Tickets available while supplies last. Once venue capacity is reached, ticket sales will close.
- Early Bird ticket sales (\$54.50 before fees) end **January 12 at 11:59 p.m.** Beginning January 13, price increases to \$64.50 (before fees) for General Admission tickets.
- General Admission ticket sales end **February 8 at 11:59 p.m.** No additional tickets can be purchased after this date.
- **February 13, 2026** is the final deadline to complete the Permission Click release form for each participant and submit Safe Environment Forms.

### **Fees & Payment Options**

- A processing fee applies when paying by card. To avoid this fee, group leaders should contact the Archdiocese of Indianapolis Office of Youth Ministry for a special registration code and payment instructions. Those that request codes will be invoiced for their ticket purchases prior to the event.
- Families (inside or outside the Archdiocese) must pay by card and will incur the processing fee.
- All sales are non-refundable.

## **Group Ticket Purchase Instructions**

\*\*It is recommended that group leaders purchase all tickets for their group instead of encouraging individual purchasing. This will help streamline registration for group leaders and the archdiocese. If needed, group leaders may also purchase tickets in more than one batch to accommodate ticket requests made at a later date.

- **Inside the Archdiocese of Indianapolis:**
  - Groups within the Archdiocese will not pay up front. Tickets and lunch options will appear as free during online registration.
  - After the event, parishes will be assessed through the Archdiocesan Catholic Center for the total number of tickets and lunches reserved.
- **Outside the Archdiocese:** Purchase directly via the platform or request a registration code for group invoicing. **Check payments are due by February 28, 2026.**

## **Release Forms and Registration**

- Each youth and adult must complete a release form via **Permission Click**.
- The link will be shared once group tickets are purchased, and additional instructions will follow upon seat confirmation.
- This system allows the Archdiocese to collect and track participant information securely.

## **Safe Environment Clearance**

- **Deadline for compliance:** February 13, 2026
- **Group Leaders are responsible for ensuring all adults in their group are Safe Environment cleared:**
  - **Inside the Archdiocese:** Compliance will be verified by the Archdiocese.

- **Outside the Archdiocese:** Diocesan leaders must confirm adults are trained under their own diocesan program. An official compliance form will be provided with the Permission Click link.
- **Families** do *not* need to complete Safe Environment training for adult family members.

## **Frequently Asked Questions**

### **Q. Is there promotional material available that I can use to advertise Holy Fire in my parish or school?**

**A.** Yes, there is a Promo Kit available to advertise Holy Fire to your students and families. Included in this Google Drive folder are general flyers, bulletin flyers, social media posts, and a promo video from our keynote. All documents are available in both English and Spanish.

[Holy Fire Promo Kit](#)

### **Q. How do I purchase tickets for my group?**

**A.** Tickets can be purchased on the [Registration Website](#).

### **Q. How do I register individual participants for tickets purchased for our group?**

**A.** We will be utilizing Permission Click's online registration platform for Holy Fire participant registration. We should be set to launch registration by December 18. Forms with pre-generated links for your group will be available in Permission Click. Please reference the Permission Click Registration Guide for step-by-step instructions. All registrations must be submitted in Permission Click no later than February 13, 2026.

### **Q. What is the cancellation policy?**

**A.** All ticket purchases are Non-Refundable.

**Q. Is there any financial assistance available for Holy Fire?**

**A.** Unfortunately, there are no Archdiocesan scholarships available for this event.

**Q. What if the participant needs medication?**

**A.** All medication (prescription and non-prescription) of youth participants should be brought in the original container, clearly labeled with directions provided using the [Archdiocesan Participant Medication Information form](#), and given to the Adult Chaperone to be kept in a locked box for security reasons in accordance with the Archdiocese of Indianapolis's [Medication Policy](#). Youth may keep inhalers, EpiPens, or insulin on their person. Stocking and/or dispensing over-the-counter medications to youth is not allowed without parental permission. It is the responsibility of each Group Leader or designated Adult Chaperone to plan accordingly in order to comply with these regulations.

**Q. Who is required to have background checks and Safe Parish training?**

**A.** *It is the responsibility of the Group Leader to ensure that each Adult Participant is in compliance.* If background checks have not been completed, the Group Leader is responsible for alerting the adult and ensuring the background check is submitted by February 13<sup>th</sup>, 2026 to ensure enough time to process it. Please plan accordingly. All group leaders must complete their Chaperone Verification by Friday, February 13<sup>th</sup>, 2026, verifying that each adult is in compliance with archdiocesan regulations (i.e. has had a background check in the past 5 years, has completed Safe Parish within the past 5 years, and has a signed Code of Conduct on file at the parish/school) or their local Diocesan standards if outside the Archdiocese. Groups outside of the Archdiocese of Indianapolis are required to submit a Safe Environment compliancy waiver by Feb. 13, 2026, indicating all adults in the group have been verified for compliancy. For more guidance on safe environment compliance, please refer to the archdiocesan *Safe Environment Guidelines for Conduct When Interacting with Minors*.

**Q. Can the participant bring cell phones, tablets, or other electronics?**

**A.** All participants are welcome to bring cell phones, but other electronics (such as tablets and cameras) are discouraged. By bringing these items, each individual is responsible for his/her own possessions. The Archdiocese of Indianapolis is not responsible for any lost or stolen items.

To inquire about a missing item, please call (317) 216-5450 or email [ppac@pike.k12.in.us](mailto:ppac@pike.k12.in.us). Items are held for 30 days.

**Q. Where can I access additional information about Holy Fire programming?**

**A.** Please visit the Holy Fire page on our youth ministry website: [Holy Fire - Office of Youth Ministry Archdiocese of Indianapolis - Indianapolis, IN](#)

**Q. Will there be additional information provided to Group Leaders during the planning months leading up to Holy Fire?**

**A.** Yes. Information is subject to change. Any changes, updates, and new information will be shared to Holy Fire Group Leaders via emails and also on our Holy Fire page on our website. ([www.archindyym.com](http://www.archindyym.com))

**Q. Who do I contact with additional questions?**

**A.** Avery Shewmaker, Coordinator of Youth Ministry; (317) 236-1519;  
[ashewmaker@archindy.org](mailto:ashewmaker@archindy.org)